

FERPA Student Account Information Release Form

Concordia University Irvine

Student Name _____

Student ID Number _____

FERPA Notice

The Family Educational Rights and Privacy Act (FERPA) generally protects the privacy of a student's education records. When a student attends a postsecondary institution, FERPA rights belong to the student, regardless of the student's age. Except as otherwise permitted by law, Concordia University Irvine may not disclose personally identifiable information from the student's education records to another person, including a parent or family member, without the student's prior written consent.

Authorization and Purpose

I authorize Concordia University Irvine to disclose my student account information to the person(s) identified below for the purpose of allowing them to receive information and communicate with the University regarding my student account.

Records Covered: Student account information, including account balances, charges, credits and payments, payment plan details, and bursar hold status. This authorization does not permit disclosure of grades, disciplinary records, or other education records not identified here.

Authorized Person's Name	Relationship	Phone	Email

Duration and Revocation

This authorization remains effective while I am enrolled at Concordia University Irvine and until I revoke it in writing. It terminates when I graduate or otherwise cease enrollment. If I later reenroll, I must submit a new authorization. I may amend or revoke this authorization at any time by emailing a written request to bursar@cui.edu. An amendment or revocation becomes effective after the Bursar's Office receives and processes the request and does not affect disclosures previously made in reliance on this authorization.

Student Acknowledgment

I understand that this authorization permits Concordia University Irvine to disclose only the student account information identified above to the person(s) named in this form. This authorization does not waive any other rights I have under FERPA.

Student Signature _____

Date _____