



CONCORDIA
UNIVERSITY
IRVINE

OFFICE OF THE
REGISTRAR

Diploma Reorder Form

Student Name _____ E# or Birthdate _____

Phone Number _____ Email _____

Diplomas and certificates take 6-8 weeks to be delivered and the cost is \$25 each.

Diplomas and certificates will be withheld until all financial obligations have been met.

If you need your diploma notarized, please put the diploma mailing address as:

Concordia University Irvine, 1530 Concordia West, Irvine, CA 92612 Attention: Registrar's Office

An additional form and shipping fee will be required once the diploma arrives.

Please allow an additional two weeks for notarization processing.

My diploma will need to be notarized upon delivery to CUI ____ Yes ____ No

____ Charge my credit card \$25 per document.

____ I will call to give payment. (949) 214-3078

____ Add \$25 to my order for Rush Delivery (3 weeks).

Credit Card # _____ Exp. Date _____ CVV Code _____

Diploma Mailing Address _____

City _____ State _____ Zip Code _____

How many of each document are you ordering?

____ Bachelor's diploma ____ Master's diploma ____ Doctoral diploma ____ Certificate

Type your name **exactly** as you want it to appear

Student Signature _____ Date _____

Comments

Return to graduation@cui.edu for processing

-----Office Use-----

Paid _____ Date Ordered _____ Arrival _____

Comments

Registrar's Office Signature _____ Date _____