

PARENT & FAMILY GUIDE



CONCORDIA
UNIVERSITY IRVINE

WELCOME TO THE CONCORDIA FAMILY

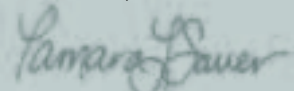
Dear Parents and Families,

Congratulations! You've started the college process! This new stage of life is full of excitement, challenges, adventures, and sometimes trepidation. This guide is meant to help with the questions that come up during this transition, as well as serve as a guide for important tips and information.

Concordia University Irvine prides itself on a commitment to faithfulness and excellence, striving to develop wise, honorable, and cultivated citizens. Family involvement and support are critical factors that lead to student success and, ultimately, graduation. The Office of Alumni & Family Relations is here to help you stay connected with the university through information, events, philanthropy, and volunteerism.

As you browse this guide and questions arise, please feel free to reach out. We're here to help! Blessings to you and your student as you begin this new chapter and journey!

In Gratitude,



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CAMPUS OFFICES AND SERVICES

DEPARTMENT	PHONE	EMAIL	WEB ADDRESS
Mainline	949-854-8002 800-229-1200	info@cui.edu	cui.edu
Academic Advising	949-214-3588	brittany.neal@cui.edu	cui.edu/advising
Admissions	949-214-3010	admissions@cui.edu	cui.edu/admissions
Athletics	949-214-3216	brittany.pereda@cui.edu	cui.eagles.com
ASCUI (Student Gov't)	949-214-3439		cui.edu/studentlife/student-leadership
Bookstore	949-214-3454	bookstore@cui.edu	cui.store.com
Bursar/ Student Accounts	949-214-3073	bursar@cui.edu	cui.edu/bursar
Campus Pastor	949-214-3111	quinton.anderson@cui.edu	cui.edu/studentlife/campus-ministry
Campus Safety & Security	949-214-3000	safety@cui.edu	cui.edu/campus-safety
Career Development Services	949-214-3042	careerservices@cui.edu	cui.edu/studentlife/career-services
Student Involvement & Development Center	949-214-3061	laura.courvoisier@cui.edu	cui.edu/studentlife/student-leadership
Psychological Counseling	949-214-3104	rebecca.kindreich@cui.edu	cui.edu/wellness
Dean of Student Affairs	949-214-3057	gilbert.fugitt@cui.edu	cui.edu/studentlife
Disability Resources	949-214-3039	dlrc@cui.edu	cui.edu/dlrc
Financial Aid	949-214-3066	finaid@cui.edu	cui.edu/financial-aid
First-Year Experience Programs & Initiatives	949-214-3065	fye@cui.edu	cui.edu/fye
Food Services	949-214-3449		cui.edu/studentlife/food-services
Housing/ Residential Life	949-214-3052	res@cui.edu	cui.edu/housing
IT (Computer Assistance)	949-214-3175	its@cui.edu	cui.edu/it
Library	949-214-3090	librarian@cui.edu	cui.edu/library
Mail & Copy Center	949-214-3157	copy@cui.edu	
Music Office	949-214-3419	music@cui.edu	cui.edu/music
Parent Relations	949-214-3178	family@cui.edu	cui.edu/parents
Registrar	949-214-3079	registrar@cui.edu	cui.edu/studentlife/registrar
Theatre Office	949-214-3426	lori.siekmann@cui.edu	cui.edu/theatre
Veterans Resource Center	949-214-3129	steve.leader@cui.edu	cui.edu/veterans
Wellness Center	949-214-3102	wellness.center@cui.edu	cui.edu/wellness
Writing Center	949-214-3444	writing.studio@cui.edu	cui.edu/studentlife/writing-center

Concordia University
*Concordia University Irvine, guided by the Word of
Christ Jesus and the Lutheran Confession
and professional studies for lives of*

CUI Campus Resources



CONCORDIA
UNIVERSITY IRVINE

1530 Concordia West, Irvine, CA 92612
www.cui.edu



Irvine's Mission:

Guided by the Great Commission of Jesus, empowers students through liberal arts education, learning, service, and leadership.



Campus Key

- 1 Administration**
 - Campus Safety - Adm. 103 (x3000)
 - Veterans Resource Center - Adm. 104 (x3129)
 - Disability & Learning Resource Center (DLRC) - Adm. 114 (x3039)
 - International Center/IEP - Adm. 120 (x3584)
 - Programs Abroad - Adm. 120 (x3471)
 - Information Technology - Adm. 209 (x3175)
 - Dean of Students - Adm. 300 (x3056)
 - Student Conduct - Adm. 300 (x3050)
- 4 Center for Student Leadership and Development (CSLD)**
 - Campus Pastor (x3111)
 - ASCUI Student Activities (x3139)
- 6 Student Success Center (SSC)**
 - Academic Advising (x3588)
 - Career Services (x3042)
- 9 Library Arts**
 - University Services (x3139)
 - Writing Center (x3444)
- 23 RHO Programming Center (RPC)**
 - 1st floor: First Year Experience (x3065)
 - 2nd floor: Residential Education Services (x3052)
- M Mail Room**
 - Mail and Copy Center (x3157)
- W Wellness Center**
 - Health Services & Personal Counseling (x3102)
- 27 Grimm Hall (N)**
 - Admissions (x3010)
 - Bursar (x3075)
 - Registrar (x3079)
 - Financial Aid (x3066)
- C Computer Labs**

SOR  **Single Occupancy Restroom**

Map as of 2018

YOUR FIRST YEAR WITH CONCORDIA

We're in this together!

Whether your student is an entering freshman or a transfer student, the first year at Concordia will be an exciting, challenging, and transforming experience for both you and your student. Adjustment to Concordia is an ongoing process and each academic semester poses new situations, both positive and negative. As parents, you will need to provide support and encouragement to your students and assist in their development as adults by giving them more decision-making responsibilities.

Concordia University Irvine values its partnerships with parents as we strive to work together to ensure our students develop into wise, honorable, and cultivated students. To develop this partnership, we want to equip you with helpful advice and strategies you can use when fostering your student's growth.

Show confidence.

As your child is leaving for college, you should be his/her biggest supporter. College students moving away from home need a

confident smile from their parents to be reassured that everything will be okay. Moving away to college is both an exciting and fearful experience!

Let your child be independent.

It is very tempting to keep in constant touch with your child. No first-year college student wants to report back to their parents multiple times a day. This is a time for students to learn about themselves and become independent. Let your child know that you trust him/her by letting them make their own decisions.

Ask general questions.

Ask your child general questions such as, "How are your classes?" "Are you having a good time?" "How is the dining hall food?" These are great questions that will likely be answered more in depth rather than, "What is your roommate like?" (He or she might be listening close by), "Are you staying out of trouble?" "Did you go to class today?" The less you ask your child, the more they will tell.



Listen with an open mind.

Sometimes college life can be stressful and frustrating, even for the most studious and sociable students. Whether the stress comes from classes or friends, do not judge your student if they are stressed. Remember, college is the time for students to grow and learn from their own experiences. Give your student the freedom to make his/her own choices and hold them accountable.

Encourage involvement.

College should be more than just going to classes and doing homework. Experience with extracurricular activities will be valued by future employers. Encourage your student to get involved throughout campus by joining different clubs and programs. These opportunities will allow your student to meet new people, develop leadership and social skills, and overall enhance their college experience.

Don't decorate your student's room.

One of the best ways for roommates to begin developing a good relationship is to work together on how they want their room to be decorated. We believe this is something important for the students to do on their own.

Talk about drugs and alcohol.

Concordia University is a dry campus. Suspension and expulsion can occur as a result of alcohol and drug use on campus. Hold your student accountable for poor choices as we honor our commitment to live in a healthy and safe environment.

Talk about credit cards and finances.

We encourage parents to have a discussion about finances with their students. Banks bombard college students with credit card offers. As a result, students can get way

in over their heads in debt and ruin their credit ratings before they graduate. Discuss with your student about making an educated decision on budgeting finances and credit card needs.

Don't be critical of the classes your student takes.

Concordia, like all universities, has required courses. Generally, Academic Advisors give advice on selecting certain courses to go along with student's majors. Parents are advised to express interest in their child's choice of classes and not criticize them. Remember, what you may believe is a great class or major to pursue may not be in your student's best interest.

Your student's grades are no longer sent home via US Mail.

Knowing your student's grades and grade point average will have to come first hand from your student. They receive their grades electronically, soon after the close of each semester. While it would be invasive to ask for codes and passwords to view these screens, parents who are funding the educational endeavor do have a right to see their student's academic progress. However, keep in mind that Concordia will not be able to reveal your student's grades to you due to Family Educational Rights and Privacy Act (FERPA) which protects the privacy of student records. Only your student will be able to give you access. A signed form will need to be submitted to our Registrar's Office for you to receive access to your student's records. Visit www.cui.edu/studentlife/registrar and select FERPA to learn more.

Tips taken from Concordia University Irvine, Fairmont State, Wellesley College, University of North Texas, and Pepperdine University
gsep.pepperdine.edu/family/youngadults/tips_for_parents.htm

TRANSITIONAL CALENDAR

Fall Transition:

In the first 6-8 weeks, your student is likely to go through these transitional phases:

- Summer camp/easy street (Weeks 1-2)
- Expectations meet reality (Weeks 3-5)
- Homesickness/issues with “fitting in” (Weeks 6-8)

Transitioning to college is easier for some students than it is for others.

Encourage your student to be independent, but be willing to reach out to help them process through their thoughts and emotions.

AUGUST

Students move in, meet their roommates, and set up their room/living space. Many will spend their first days on campus attending Student Orientation Activities and Registration (SOAR) & Weekend of Welcome (WOW) events. During move-in, students may feel the urge to be more independent.

Advice for parents and families: Ask them which Concordia orientation events they attended. Did they have fun? What did they learn? Who did they meet?

What is a SOAR Team? A SOAR Team is led by at least one Peer Advising Leader (PAL) who is a returning student. PALs serve as the first peer resource for new students and will host a variety of engaging and meaningful events during SOAR. Each SOAR Team consists of 15-25 first-year students. Freshman SOAR Teams will transition to INT 100: Foundations

Breakouts where PALs become co-facilitators. SOAR Teams will continue to interact with each other throughout the fall semester by attending on or off campus events hosted by their PALs.

SEPTEMBER

Students attend their first classes and begin navigating the campus and Irvine community. They may also be faced with choices about alcohol, attend their first college athletic game, and start regularly eating dining hall meals.

They may be feeling lonely, uncomfortable, or excited about meeting new friends. All of these feelings are completely normal. Questions about their identity may start to arise as they assess where and/or if they fit in.

Advice for parents and families: Ask about your student's classes, friends, and any opportunities for involvement. Research shows that active involvement in the campus community enhances the overall experience. Encourage your student to get involved on campus or seek out their PAL(s) to help get them connected with other peers and leaders.

OCTOBER-NOVEMBER

Students may take their first exams and write their first college papers. Roommate conflicts may arise and students may face their first round of financial challenges (entertainment, credit card, gas). Students may also come down with an illness for the first time since moving on campus. Major

events during these months include Midnight Madness, Halloween, Thanksgiving, and midterms. Students will begin to prepare for and enroll in their next semester classes. Students may face doubt about wanting to stay at Concordia.

Advice for parents and families: Talk about study skills, time management, and all of the great campus resources that are available to your student. Break periods are approaching quickly—how will this affect the house? Ask about study time, workload, and involvement in campus organizations/activities.

DECEMBER

Students take final exams, finish up term papers, present group projects, and say goodbye to new friends for the semester. They may also be feeling anxious about first-semester grades.

Advice for parents and families: A care package would be great around this time. Discuss plans for winter break: relaxation, vacation, job, classes.

Students may return home and spend time with high school friends. They may be asking themselves, ‘To work or not to work?’ Give them some time to readjust to being at home as they may have changed and grown in many aspects since they left for college.

Advice for parents and families: Think about how the rules are going to change over Christmas break for your student and for the whole family. If your student is contemplating transferring to another school, have them contact the Office of First-Year Experience regarding their concerns so we can reach out to them.

JANUARY

Welcome back! Students review the past semester and make changes; they may

want to become more involved on campus or join a group. A new semester schedule presents new challenges.

Advice for parents and families: This is a good time to review or revise budgets based on a semester of experience at Concordia. Ask what changes might need to occur to ensure academic success. The house is empty again—it is a roller coaster ride! You might feel some anxiety about your student’s grades.

FEBRUARY

Students may begin thinking about spring break plans (including who is going to pay for it). Additionally, they are hopefully making time to study and, if they haven’t already, begin initiating plans for living arrangements next year.

Advice for parents and families: Inquire about taxes and the FAFSA. If you haven’t already, discuss with your student plans for the future.

MARCH-APRIL

Winter is over and students start looking forward to the summer break, all in the midst of another set of midterms. Some students will think about what classes they want and need to take next year, as they will be enrolling for fall classes. Other students may still be thinking, ‘What is my major?’ Students may be deciding to transfer or withdraw from Concordia.

Advice for parents and families: With a year under your student’s belt, this is a good time to check in about any changes that should be made for his/her success academically. Encourage your student to take advantage of the Academic Advising Office and Career Center to discuss majors that suit his/her interests.

If your student wishes to transfer, inquire about the reasons and discuss possible solutions to see if there are specific strat-

egies your student can use to succeed at Concordia. Is it primarily because your student is homesick? Has he/she put effort in connecting with Concordia? Contact the Office of First-Year Experience regarding your student's possible concerns so that the University can work with your student.

MAY

Many students will miss their new college friends and some will return home to watch old high school friends graduate. Some may feel pressure to make money for next year. How are they going to stay in touch with friends? What needs to be packed up and brought home and what can be donated?

Advice for parents and families: If your student is returning home, discuss expectations regarding rules and responsibilities for the summer as well as expectations for earning money and saving for the upcoming year.

Congratulations to you and your student for embarking on a great first-year experience!

Things to Keep in Mind

- Encourage your student to get involved on campus. This will help them get the most out of attending Concordia.
- It is a good idea to encourage your student to not make frequent trips home,

for this hinders their opportunities for growth and independence.

- Teach your student to manage credit cards and to budget finances responsibly.
- To avoid disagreement when it comes to bills, clearly define which expenses your student will be responsible for paying.
- Remind your student that he or she is responsible for his/her own grades and academic success.
- Finally, enable your student to make decisions more independently in order to develop a greater sense of self-sufficiency.
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ENDURING QUESTIONS & IDEAS (Q&I)

Concordia's signature Enduring Questions & Ideas (Q&I) curriculum provides all students with a common, sequential, and connected education that prepares them intellectually, ethically, and spiritually for the rest of college and for their many callings in life.

Beginning in the freshman year, students take paired Q&I courses in biology, history, literature, math, philosophy, and theology to foster interdisciplinary learning. Transfer students also participate in an abbreviated Q&I curriculum starting their first semester.

Each Q&I course engages students with life's big questions and ideas, the close examination of great works from around the globe and across time, critical and creative thinking, cogent writing, connecting the Christian faith to academics, and cultivating excellent academic habits and skills. All of this occurs in small, challenging, and supportive learning communities.

Recent data from the NSSE (National Survey of Student Engagement) illustrate the benefits of Q&I. NSSE results show that Concordia's freshmen rank in the top 10% nationally in engaging with diverse perspectives, collaborative learning, analytic thinking, and reflective integrative learning.

These academic habits enable students to do well in their majors, minors, and pre-professional programs. These habits prepare students for their careers since they mirror skills that employers value most. What's more, they broadly equip students for lives of thoughtful contribution in the rest of their callings in life—in family, society, and the church.

What Parents Need to Know About FERPA

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a Federal law that protects the rights of students by defining who has access to student educational records.

Educational records are all records that:

- are maintained by Concordia University Irvine
- are related to the student

When your student was in elementary, middle, and high school, FERPA gave you, as the parent, the right to access and control your student's educational records. Now that your student is in college, these same laws transfer ownership of the educational records directly to the student; therefore, parents have no inherent rights to view, change, or control the student's educational records.

But what if I want access?

Your student can give you access to his/her educational records, so it is important that you discuss your desire for access with your student.

Your student can complete a release form specifying the information to be released and to whom the information is released. This is done on a case-by-case basis. Concordia does not maintain a "blanket" release (a release for a specific period of time, i.e. term, year, etc.). Each time information is requested, your student needs to complete a release form. To access the Consent Form, follow the link below and click on question four.

To learn more about FERPA, visit cui.edu/registrar.

ABBHEY WEST CAMPUS MINISTRY

Concordia University provides an active and thriving campus ministry with many different choices and styles for worship. With both contemporary and traditional daily chapel services, Bible studies, and mission projects, there is something for everyone! We believe that being intentional about discipleship is God's calling for every Christian. That's why we've built our ministry around 5 Core Values:

- **The Gospel:** We live out our Lutheran identity as Christ-centered, evangelical people.
- **Worship:** We implement dynamic preaching and excellence in the arts in order to offer innovative, vibrant, and diverse worship experiences which center around Word and Sacrament.
- **Nurture:** We challenge believers to become fully-developed disciples of Jesus through the study of God's Word in small group settings.
- **Service:** We value each member of the Body of Christ as a uniquely gifted child of God, and we eagerly desire his or her creative participation in all aspects of our ministry.

- **Witness:** We boldly witness God's redeeming love through our words and acts of service. We accomplish this through relational ministry.

abbey west will guide your student in radical discipleship based on our Core Values. Students can begin in commitment to consistently gather for Worship. They will be Nurtured in God's Word, and encouraged to make a commitment to study God's Word regularly. Empowered by God's grace, we will help students to not only identify their spiritual gifts, but also to identify ministries in which they can use their gifts in acts of service. As a disciple of Christ, your student will learn how to give regular Witness to our Savior in daily life.

Our Campus Pastor, located in the Center for Student Leadership and Development (CSLD), are also available for pastoral counseling and can be contacted at (949) 214-3113.

www.abbeywest.org



HEALTH SERVICES

Primary health care services are available for full-time undergraduate students on campus. Students must log in to their electronic medical records @ <https://cui.medicatconnect.com/> by August 1 for the Fall semester and by December 1 for the Spring semester in order to complete the following requirements, obtain final clearance, and receive services. Hard copies will not be accepted.

1. Complete Health History Form
2. Sign HIPAA (privacy) Form
3. Enter dates for the following requirements:
 - MMR #1 (Measles, Mumps & Rubella) vaccine or positive titers
 - MMR #2 (Measles, Mumps & Rubella) vaccine or positive titers
 - Tdap (Tetanus, diphtheria & pertussis) vaccine
 - Meningitis (ACYW) vaccine administered at age 16 or older
 - A screening test for Tuberculosis (completed within the last 12 months): TB skin test, lab test, or chest x-ray
4. Upload proof of above requirements, such as:
 - Immunization records

Health Services Provided:

The Nurse Practitioners, utilizing policies and procedures developed collaboratively with a consulting physician and the administration, will see students for assessment of illness and injury. Treatment is provided for common health conditions. Referrals are made to community resources as necessary. All students are seen at the clinic no matter what health insurance they carry.

• TB (Tuberculosis) Testing

TB tests (PPD-Mantoux) are given on Monday, Tuesday, and Wednesday and read two days later. Fee Assessed.

• Immunizations

MMR, Tdap, meningitis, and flu vaccines are available in the Wellness Center. A fee is assessed.

• Nurse Practitioner consultation on health topics

• Referral to community resources as needed

Note:

Although students do not need to present proof of health insurance to receive services at the Wellness Center, it is highly encouraged that every student is fully insured. Remember that the Wellness Center is not a full service clinic and does not have the resources for 24/7 operation.

PSYCHOLOGICAL COUNSELING CENTER

What is counseling?

Counseling is a collaborative process that involves the development of a unique, confidential relationship. The counselor acts as a facilitator in helping the client to understand more accurately him/herself and the world around him/her.

Why do students seek counseling?

Students seek counseling for a variety of reasons such as low self-confidence; grief and loss; relationship issues; depression; anxiety; self-defeating behaviors (i.e. eating disorders, etc.); controlling usage of alcohol and drugs; life purpose and direction; family conflict; and assistance in making better decisions.

Services offered include:

- **Individual Therapy:** Many students meet with the counselor, one-to-one, usually weekly, to work through personal concerns.
- **Crisis Counseling:** At times a student is experiencing personal issues that need immediate assistance.
- **Ongoing education through lectures and seminars**
- **Referrals:** Provide resources for off-campus groups, medical, or psychiatric services that offer more or different services from those available at Concordia University.

Is it confidential?

Counseling services are confidential. No information can be released without the written consent of the counselee. The atmosphere is one of quality, mutual respect, and caring.

Where is the Counseling Center?

The Counseling Center is located in the Wellness Center, which is on the lower level of the Student Union Building.

How do students make an appointment with a counselor?

Your student may come to the Counseling Center or call (949) 214-3102 to make an appointment. Appointments are recommended.

Is there a charge for counseling sessions?

There is a \$5.00 charge for a counseling session for full-time undergraduates. There is a fee of \$10.00 per counseling session for part-time, nursing, and graduate students. Scholarships are available through the Counseling Center to cover session fees. Please talk to a counselor regarding the scholarship process. Counseling sessions are not billed to health insurance.

HOUSING SERVICES

Main Page: cui.edu/housing

Where are our offices?

The Office of Residential Education & Services is located on the second floor of the Rho Programming Center (RPC). The main phone number is (949) 214-3052. The University Services Office (which includes Housing Services) is located in Library Arts 142. The phone number is (949) 214-3143.

What are the different types of student rooms in the residence halls?

Concordia offers two different types of housing units. The first is a traditional residence hall suite-style unit that has two sides with a shared bathroom. This style typically houses freshmen, sophomores, and some upperclassmen. The second is an apartment-style unit with two bedrooms, a common room, a kitchen area (including fridge and a sink), and a shared bathroom. This style typically houses upperclassmen and some freshmen and sophomores. Both room types house four students.

How does the placement process work?

Housing Services uses information from the Housing Application & License Agreement to place students. Class standing and age, in conjunction with the Housing Placement Survey, are used to place students with a roommate who is the best fit possible at the time. The Housing

Placement Survey indicates several preferences, including sleeping patterns and desired noise level. Housing Services also works with the Athletic Department and other programs to place student athletes or other student on the same team or group (when requested) in housing units together if space is available.

What furnishings does the University provide?

The University provides the following:

- Twin-XL bed and mattress
- Desk and chair
- Dresser (some students will have a 3-drawer dresser, some students share a 6-drawer dresser with their roommate)
- Upper Quad and Lower Quad only:
Regular-sized fridge
- Sigma and Rho: Mini-fridge and microwave

What should students bring with them to their room?

Here are some suggestions for what your student should bring:

- Linens (twin-XL) and pillows
- Towels
- Curtains – curtain rods are provided but students need to bring their own curtains
- Single-ply toilet paper
- Toiletries (toothbrush, toothpaste, deodorant, etc.)
- Laundry basket

- Desk lamp; floor lamp for Quads (no halogen bulbs)
- Trashcan and cleaning supplies
- School supplies
- Fan

What types of meal plans are available to students?

Resident students have the option of three different meal plans:

- 19 meals per week
- 14 meals per week (minimum for freshmen)
- 10 meals per week (minimum for non-freshmen)

Students can also select flex dollars to add to any of the three meal plans. Flex dollars can be used at the Cafeteria and Eagles' Landing grill and coffee shop on campus.

What does my student do if they are having trouble with their roommate?

We encourage all students who are experiencing roommate conflict to go through a simple process. First, try to discuss the

issue with the roommate. If that does not work, ask a Resident Assistant (RA) to help resolve the issue through discussion and/or mediation. If that does not work, students may seek help from the Residential Director (RD), a professional staff member who lives in their building. The RD may offer to mediate the situation or direct the student to a room change.

We do offer room changes on a request-only basis. Students need to fill out and submit a Change of Housing Assignment Request Form available in the Residential Education and Services Office.

Residence Hall Closures

The residence halls are closed for Thanksgiving Break, Christmas Break, and Spring Break as noted on the Housing License Agreement. Students who wish to stay on campus during the break may do so but they must sign up in advance. Additional housing charges will apply to stay during the breaks.



DISABILITY AND LEARNING RESOURCE CENTER (DLRC)

**"Advancing Inclusion, Diversity,
Equity, and Access"**

The mission of the Disability and Learning Resource Center is to advance inclusion, diversity, equity, and access by addressing barriers in the learning, working, social, and physical environments of

Concordia University Irvine. We address barriers by providing disability resources in diverse partnerships with instructors, campus departments, disabled students, and University leadership. Please visit our webpage at cui.edu/dlrc for an informative video and additional information on services and resources.



ACADEMIC ADVISING

The Office of Academic Advising supports the mission of Concordia University Irvine through its commitment to the academic success and graduation of all students by offering clear and accurate information regarding requirements and an individualized graduation plan.

The academic advisor is the student's first contact in designing class schedules and planning his/her degree program. Students

will meet with an academic advisor each semester to plan and confirm future courses. Advisors assist continuing students with questions regarding academic success, graduation requirements and referral to campus services and resources.

Student Success Center

(949) 214-3588

cui.edu/studentlife/advising (en inglés)



CAREER SERVICES CENTER

cui.edu/studentlife/career-services

The Career Services Center supports the mission of Concordia University Irvine by assisting undergraduate students to determine and fulfill their career goals through programs and services that foster career management confidence via self-assessment, research, skill development, and exposure to opportunity.

Your student's career development journey will be one of self-assessment, trial, exploration, and sometimes indecision. Career discovery may take place in a classroom while listening to a guest speaker sharing her career story. Other students may realize their passion through servant leadership or an internship opportunity. If your student finds him/herself without a clue as to their career path, encourage them to visit our office. We adhere to the concept of a four-year Career Development Plan and are here to walk-alongside your student sooner rather than later.

Career Center Resources

- Major and career counseling
- Career exploration
- Career interest tests
- Résumé and cover letters
- Interview preparation
- Job search strategies
- Job and internship posting site
- Graduate school guidance
- Employer/career panels and workshops

Student Success Center #101

(949) 214-3042

careerservices@cui.edu

Student Employment

If your student qualifies for the Work Study Program as part of his/her financial aid package, your student has the option of applying for available on-campus job openings during the first weeks of school.

If your student wishes to pursue this option, he/she can search for available jobs on the Office of Career Development Services website, **cuicareers.com**.

All current, on-campus job openings, including jobs that don't require Work Study, will be posted on this website along with information required to apply for each position (i.e. forms to complete, who to contact, work hours, and a short description of duties). The student will receive a paycheck semi-monthly for the hours actually worked. It's a good idea for your student to prepare a simple résumé of work experience in order to find a student employee position that is best suited to his/her experience and interests.

Gain access to the Eagle Network for additional resources—log into: **cuiconnect.com** today!

FOUNDERS BOOKSTORE

Concordia Founders Bookstore is happy to provide your student's new and used textbook needs, school supplies, and great CUI apparel. You can also order items at **cuistore.com**.

How do students order textbooks online?

1. Log in to Banner Web and access your Student Course Schedule.
2. Go to www.cuistore.com.
3. Verify all your courses have been added to the cart.
4. Choose new, used, or rent and click checkout.
5. Create an account, checkout, select

“Pickup at CU Founders Bookstore” or ship to home.

6. Orders are normally ready for pick up in 1-2 business days.

Tip: Your student should check email for confirmation (look in the spam folder if it doesn't appear in the inbox). When your student receives confirmation, he or she should write down the order number as it may be needed when picking up textbooks.

If your student needs a book that isn't available, he or she should email bookstore@cui.edu or call (949) 214-3454. Some textbooks may not be available until the first week of class, depending on shipping restraints.



Are used books available?

We carry both used and new versions of most textbooks. Due to the nature of some books (accompanying access cards, workbooks, CDs) some are only available new and are not available to be purchased used. Concordia Founders Bookstore works alongside the faculty to minimize the cost of textbooks. One way we do this is by renting textbooks.

What are the benefits of renting?

Renting textbooks can save more than 50% of the cost of a textbook. Both new and used versions of the book can be rented, saving money up front as your student starts the semester. A credit card is used to secure the rental and your student simply uses and then returns the book before the last day of finals week.

Does the Bookstore buy books back?

Concordia Founders Bookstore buys back textbooks year round for up to 50% of the original price. Buyback values are based on many factors, including condition, and

prices will vary. To get the best price, your student should be sure to sell any books back as soon as finals are over!

How can I pay for my student's purchases?

- Parents can use the website to purchase materials for their student. This method is easy and convenient, and we will have the books ready for you.
- Any arrangement made not involving the website must go through our management team. Please email bookstore@cui.edu with your request.

Please note: We cannot accept a credit card without matching ID from the person presenting it. We do not accept checks without the person whose name is on the check present with ID.

How can we help?

(949) 214-3454
bookstore@cui.edu
cuistore.com



BURSAR'S OFFICE

The Bursar's Office is here to provide information about your student's direct cost of attendance, payments, refunds, financial holds, and alternative payment options at Concordia University.

Our goal is to make your experience at Concordia as financially feasible as possible, and to provide outstanding service while maintaining a high level of integrity, honesty, and professional ethics.

How can I make a payment?

Payments can be mailed, made in person, or made online. We accept cash, check and e-check, money order, and cashier's checks. Credit cards are not accepted for tuition, fees, housing, meal plans, housing deposit payments. E-checks payments may be made online at www.cui.edu/onlinepayments.

What are the alternative payment options?

We provide monthly Payment Plans, Alternative Loans, and Parent Plus-Loans

as alternative payment methods. We will work with you to find the best option for you. Please visit Financial Aid or The Bursar's Office for further information. You may also go to www.cui.edu/paymentplans or www.cui.edu/loans for detailed information.

Can I discuss my student's account with the Bursar?

Federal law (FERPA) limits the Office's ability to discuss aspects of a student's account with a parent or guardian. Please contact the Bursar's Office for further information.

North Grimm Hall Building, 1st Floor
(949) 214-3073
danielle.berg@cui.edu or
edgar.lopez@cui.edu
cui.edu/bursar



PARENT CONNECTION ASSOCIATION

The Parent Connection Association (CUI PCA) is great way to stay involved and connected while your student journeys through Concordia! Help organize parent volunteer opportunities at various events & activities; support the connection of parents and students to CUI Connect - the gateway to the Eagle network of alumni, parents, faculty, & staff - for job opportunities, mentorships, and internships; and promotes parent involvement in panel discussions, new parent engagement events, and parent-to-student support.

Learn more & join today!

cui.edu/parents



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