



**VERIFICATION OF TEACHING
or
PUPIL PERSONNEL EXPERIENCE**

CONCORDIA
UNIVERSITY
Graduate Admissions Office
1530 Concordia West
Irvine, CA 92612

INSTRUCTIONS: This form is to be completed by your employing school district and returned to the Graduate Admissions Office at Concordia University.

MA in Educational Administration w/ Tier 1 Administrative Services

Please print or type:

This is to certify that _____
(Name)

served on a full-time basis in _____
(District)

_____ (City) _____ (State)

from _____ to _____
(Month)(Year) (Month)(Year)

as _____ in _____
(grade of service)

Area or subject _____

Dates of prior teaching experience: From _____ to _____
(Date) (Date)

School(s): _____

Does the above candidate meet the **one** year teaching/counseling requirement for admission in to the **Preliminary Administrative Services Credential Program/Master's Degree in Educational Administration**? (Has completed one year of full-time successful teaching/counseling after filing for a CA Credential and completing a teacher preparation or pupil personnel services program.)

Yes No

Does the above candidate meet the **three** year teaching/counseling requirement to **file for the Preliminary Administrative Services Credential**? (Has completed three years of full-time successful teaching/counseling after having completed a teacher preparation or pupil personnel program services program.)

Yes No

District Office Personnel:

Signature _____

Name (please print) _____

Title _____ Date _____