

# I-20 Request Form for Current F1 Students



CONCORDIA  
UNIVERSITY  
IRVINE

MOON  
INTERNATIONAL  
CENTER

Please complete the following information and bring this form to your appointment.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ E# \_\_\_\_\_

Phone No. \_\_\_\_\_ Email \_\_\_\_\_

## Home Country Address:

Street \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_ Postal code \_\_\_\_\_

## US Address:

Street \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_ Postal code \_\_\_\_\_

## Purpose of this Request *(check ALL that apply)*

- Program extension**
  - ✓ Academic Advisor's letter with signature explaining the reason
  - ✓ Bank statement (less than 6 months)
  - ✓ An Affidavit of Financial Support Form
  - ✓ Proof of Enrollment
- Shorten Program/I-20**
  - ✓ Academic Advisor's letter with signature explaining the reason
- Reinstatement**
  - ✓ Academic Advisor's letter with signature explaining the reason
  - ✓ Make an appointment with PDSO
- Re-entry after absence from the U.S of less than 5 month.**
  - ✓ Re-Admit admission letter
  - ✓ Semester for which you will re-enroll: \_\_\_\_\_ / \_\_\_\_\_ (Semester/Academic Year)
- Re-entry after absence from the U.S of more than 5 months.** (You will need to apply for a new F1 Visa)
  - ✓ Re-admit Admission letter
  - ✓ Semester for which you will re-enroll: \_\_\_\_\_ / \_\_\_\_\_ (Semester/Academic Year)
  - ✓ Bank statement (less than 6 months)
  - ✓ An Affidavit of Financial Support Form
  - ✓ Express Mail Service Request at [study.eshipglobal.com](http://study.eshipglobal.com)
- Financial Information Change**
  - ✓ Bank statement (less than 6 months)
  - ✓ An Affidavit of Financial Support Form
- Change of status to F-1: Requires a new initial I-20**
  - You must see PDSO to request this option
- Name Change**
  - ✓ Passport Biographical Information page
- Adding dependent (Dependents are your spouse or child(ren) who are in the U.S. on a F-2 visa OR who will need to apply for a F-2 visa to enter the U.S.)**
  - ✓ Proof of relationship
    - For Spouse: a copy of your marriage certificate with an official English Language translation.
    - For a dependent child: the child's birth certificate.
  - ✓ Original financial documents showing the total amount in 37 of your I-20 PLUS \$5,000 for the first dependent and \$4,000 for each additional dependent.
  - ✓ Copy of Dependent's Biographical page from Passport
  - ✓ Complete the family information on the back\*
- Add a Secondary Major :** \_\_\_\_\_
  - ✓ Academic Advisor's Letter with signature
- Academic Major/Minor Change or Addition**
  - ✓ Copy of Unofficial Transcript with new major/minor
- Change of Degree Level**
  - ✓ Academic Advisor's Recommendation Letter
  - ✓ New degree program admissions letter
  - ✓ Bank statement (less than 6 months)
  - ✓ An Affidavit of Financial Support Form
- Other (lost I-20, stolen, damage, etc.) Please explain:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## \* Adding Dependent Information:

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### DEPENDENT #1

Last Name: (as it appears in passport) \_\_\_\_\_

First Name: (as it appears in passport) \_\_\_\_\_

Gender:  Male  Female

Relationship to you:  Husband  Wife  Daughter  Son

Country of Citizenship: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_

Country of birth: \_\_\_\_\_

Country of Permanent residence: \_\_\_\_\_

### DEPENDENT #2

Last Name: (as it appears in passport) \_\_\_\_\_

First Name: (as it appears in passport) \_\_\_\_\_

Gender:  Male  Female

Relationship to you:  Husband  Wife  Daughter  Son

Country of Citizenship: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_

Country of birth: \_\_\_\_\_

## IMPORTANT REMINDERS

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Student must be enrolled full-time each quarter (12 units) unless authorized by the PDSO if you are currently on filing fees, or authorized for reduced course load (part-time) because you are in your last quarter, you are not eligible for an extension of your I-20. Please contact the PDSO for an appt.

*I certify that the above information is accurate. I am aware that i must provide documentation to support the I-20 request.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_