## CONCORDIA <br> UNIVERSITYIRVINE

## 2022 Biweekly Payroll Calendar

| Pay ID | Pay Period <br> Begin Date | Pay Period <br> End Date | Pay Date |
| :---: | :---: | :---: | :---: |
| 1 | $12 / 26 / 2021$ | $1 / 8 / 2022$ | $1 / 14 / 2022$ |
| 2 | $1 / 9 / 2022$ | $1 / 22 / 2022$ | $1 / 28 / 2022$ |
| 3 | $1 / 23 / 2022$ | $2 / 5 / 2022$ | $2 / 11 / 2022$ |
| 4 | $2 / 6 / 2022$ | $2 / 19 / 2022$ | $2 / 25 / 2022$ |
| 5 | $2 / 20 / 2022$ | $3 / 5 / 2022$ | $3 / 11 / 2022$ |
| 6 | $3 / 6 / 2022$ | $3 / 19 / 2022$ | $3 / 25 / 2022$ |
| 7 | $3 / 20 / 2022$ | $4 / 2 / 2022$ | $4 / 8 / 2022$ |
| 8 | $4 / 3 / 2022$ | $4 / 16 / 2022$ | $4 / 22 / 2022$ |
| 9 | $4 / 17 / 2022$ | $4 / 30 / 2022$ | $5 / 6 / 2022$ |
| 10 | $5 / 1 / 2022$ | $5 / 14 / 2022$ | $5 / 20 / 2022$ |
| 11 | $5 / 15 / 2022$ | $5 / 28 / 2022$ | $6 / 3 / 2022$ |
| 12 | $5 / 29 / 2022$ | $6 / 11 / 2022$ | $6 / 17 / 2022$ |
| 13 | $6 / 12 / 2022$ | $6 / 25 / 2022$ | $7 / 1 / 2022$ |
| 14 | $6 / 26 / 2022$ | $7 / 9 / 2022$ | $7 / 15 / 2022$ |
| 15 | $7 / 10 / 2022$ | $7 / 23 / 2022$ | $7 / 29 / 2022$ |
| 16 | $7 / 24 / 2022$ | $8 / 6 / 2022$ | $8 / 12 / 2022$ |
| 17 | $8 / 7 / 2022$ | $8 / 20 / 2022$ | $8 / 26 / 2022$ |
| 18 | $8 / 21 / 2022$ | $9 / 3 / 2022$ | $9 / 9 / 2022$ |
| 19 | $9 / 4 / 2022$ | $9 / 17 / 2022$ | $9 / 23 / 2022$ |
| 20 | $9 / 18 / 2022$ | $10 / 1 / 2022$ | $10 / 7 / 2022$ |
| 21 | $10 / 2 / 2022$ | $10 / 15 / 2022$ | $10 / 21 / 2022$ |
| 22 | $10 / 16 / 2022$ | $10 / 29 / 2022$ | $11 / 4 / 2022$ |
| 23 | $10 / 30 / 2022$ | $11 / 12 / 2022$ | $11 / 18 / 2022$ |
| 24 | $11 / 13 / 2022$ | $11 / 26 / 2022$ | $12 / 2 / 2022$ |
| 25 | $11 / 27 / 2022$ | $12 / 10 / 2022$ | $12 / 16 / 2022$ |
| 26 | $12 / 11 / 2022$ | $12 / 24 / 2022$ | $12 / 30 / 2022$ |

Submission Deadlines:
Employee submission deadline: Noon on Monday following each payroll end date Supervisor submission deadline: 5pm on Monday following each payroll end date Please note: Pay periods with holidays may be impacted with changes in pay dates

## 2022 Holiday Calendar

| Holiday | Date | Day of the Week |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1. $\quad$ New Year's Day | January 1 <br> (observed Dec 23, 2021) | Saturday <br> (Thursday) |  |  |  |
| 2. $\quad$ Martin Luther King Day | January 17 | Monday |  |  |  |
| 3. $\quad$ Good Friday | April 15 | Friday |  |  |  |
| 4. $\quad$ Easter Monday | April 18 | Monday |  |  |  |
| 5. Memorial Day | May 30 | Monday |  |  |  |
| 6. Independence Day | July 4 | Monday |  |  |  |
| 7. Labor Day | September 5 | Monday |  |  |  |
| 8. Thanksgiving Day | November 24 | Thursday |  |  |  |
| 9. $\quad$ Day after Thanksgiving | November 25 | Friday |  |  |  |
| 10. Christmas Break Part 1 | December 22-23 | Thursday-Friday |  |  |  |
| 11. Christmas Break Part 2 | December 26-30 | Monday-Friday |  |  |  |
| 2023 New Year's Day |  |  |  | January 2, 2023 | Monday |

Christmas Break is split into two parts is because it falls into two different pay periods. These days are designated as flexible holidays. Some departments may need to have employees present to serve various CUI constituents. Employees who will be working on these days should work with their supervisor to schedule other days, in the same pay period, as holidays.

