



**CONCORDIA**  
UNIVERSITY IRVINE

## PROFESSIONAL OR ACADEMIC REFERENCE

Please send all forms and requested items to:

Concordia University  
Graduate and Adult Admissions Office  
1530 Concordia West  
Irvine, CA 92612  
(888) 796-5969  
Fax: (949) 214-3023  
gradadmissions@cui.edu

**Applicant:** Please enter your name and the date on the line below and provide this form to two people (not related to you) for professional or academic reference. Request that the form be sent to the address at left.

**Please type or print legibly.**

**Note: This is not a confidential document.**

Applicant's name \_\_\_\_\_  
Last First Middle Initial Date: \_\_\_\_\_

Program of Study \_\_\_\_\_

**To be completed by evaluator:**

Signature of person completing this form

Printed name of person completing this form

What is your relationship to the candidate: \_\_\_\_\_

How long have you known the candidate: \_\_\_\_\_

Contact address: \_\_\_\_\_

Contact phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Employer: \_\_\_\_\_ Title: \_\_\_\_\_

Rate the candidate in each of the following seven areas by circling the best adjective:

- |                        |           |        |         |          |      |              |
|------------------------|-----------|--------|---------|----------|------|--------------|
| 1. Adaptability        | excellent | strong | average | marginal | weak | not observed |
| 2. Communication Skill | excellent | strong | average | marginal | weak | not observed |
| 3. Cooperation         | excellent | strong | average | marginal | weak | not observed |
| 4. Dependability       | excellent | strong | average | marginal | weak | not observed |
| 5. Initiative          | excellent | strong | average | marginal | weak | not observed |
| 6. Leadership          | excellent | strong | average | marginal | weak | not observed |

