

2017-2018 Application for Graduation Information

Undergraduate Students

Graduates may choose to walk in either the Fall Commencement Ceremony or the Spring Commencement Ceremony. Please check the website more information. Graduates may only participate in one commencement ceremony within the same academic year of their Application for Graduation. Students who do not complete their degree requirements within the academic year for which they applied will be required to submit a Reapply Graduation Application. Re-applicants are not eligible to participate in commencement.

Fall 2017 Commencement Ceremony

When: Saturday, December 16, 2017

Location: Concordia University Arena (gym)

Please Note: Seating for guests is limited. Overflow seating will be provided. Tickets may be required for guests.

- 9:00 a.m. - Arena doors open
- 9:30 a.m. - Commencement Lineup (Behind Gym)
- 9:55 a.m. - Commencement procession will begin. Faculty Marshals will assist with lineup and seating. Names will be read using cards. Students may sit with whomever they wish.
- 10:00 - 11:30 a.m. - Commencement Ceremony. All graduates are expected to remain seated until the entire ceremony has ended and faculty have recessed.

Spring 2018 Commencement Ceremony

When: Saturday, May 5, 2018

Location: Bren Events Center, UCI Campus

Students may invite as many guests as they wish.

- 12:00 p.m. - Bren Events Center doors open
- 12:30 p.m. - Commencement Lineup (Lot 6A Bren Events Center, UCI Campus)
- 12:55 p.m. - Commencement procession will begin. Faculty Marshals will assist with lineup and seating. Names will be read using cards. Students may sit with whomever they wish.
- 1:00-2:30 p.m. - Commencement Ceremony. All graduates are expected to remain seated until the entire ceremony has ended and faculty has recessed.

APPLICATION FEE

The following application fee covers the administrative time needed to process the application, run a degree audit, track the student's progress and post the degree to the student's transcript. It also covers the cost of ordering and mailing the diploma. This fee is required even if you are not participating in a commencement ceremony.

Fall 2017 Fees and App Deadlines

\$184 - September 15 (Deadline to Walk)

\$214- September 16—October 27

\$339 - After October 27

HONORS

Undergraduate students will receive honors at graduation for work completed through their previous semester; however, the student's permanent record will reflect the overall GPA through the final semester. Because ABSN students are completing their second bachelor's degree, they are not eligible for honors recognition. Latin honors are determined on the basis of the cumulative grade point average (GPA) of all coursework completed at Concordia University and all other colleges and universities attended. Students who complete the requisite number of Honors courses and/or hours will receive recognition at graduation as either Honors Associate or Honors Scholar. Students who qualify for honors will be invited to the Academic Achievement Service on Friday, December 15, 2017 by the Office of the Provost.

REGALIA - FREE

Graduates will be responsible for ordering their own regalia (cap, gown, stole and tassel). Graduates will be informed via email when to pick up regalia.

Exit Loan Counseling

Students who borrowed Federal Student Loans are required to complete exit loan counseling upon graduating. Go to nslds.ed.gov to complete your exit counseling. Exit counseling will help you understand your rights and responsibilities as a student loan borrower.



UNDERGRAD APPLICATION FOR GRADUATION FALL 2017

DIPLOMA NAME: _____ ID: _____
(Print your name EXACTLY as you want it to appear on your diploma)

E-Mail Address: _____ Phone #: _____

Are you related to a staff or faculty member at CUI? ☐ No ☐ Yes: _____

Commencement Ceremony: ☐ Fall 2017 - Saturday, December 16, 2017
(Application and fee MUST be received by Friday, September 15th to participate)

☐ Spring 2018 – Saturday, May 5, 2018

☐ Not Participating in Commencement Ceremony

If you plan to participate: Height: Feet ____ Inches ____ ☐ plus 1 ☐ plus 2 (see [website](#) for sizing guidelines)

DEGREE APPLYING FOR:

☐ Bachelor of Arts ☐ Bachelor of Science

Major: _____

Concentration: _____

Concentration: _____

Minor: _____

Minor: _____

Students MUST attach a degree audit

Required Degree Audit:

1. Go to my.cui.edu and log into MyRecords
2. Click on "MyClasses" and then "Student Records"

If you are following a catalog year beginning 2014-15

- * Click on "My Degree Works"

If you are following a catalog year before 2014-15

- * Click on "My Degree Evaluation"
- * Select "Generate New Evaluation" (bottom of page)
- * Check "Program" and then "Generate Request"

Advisor: To the best of my knowledge, my advisee does meet preliminary graduation requirements.

Advisor's Signature: _____ Date: ____/____/____

I plan to complete all requirements in the Fall 2017 semester and acknowledge that it is my responsibility to ensure all of my graduation requirements have been met. All graduation correspondence will be sent via email. I understand that I may only participate in one commencement ceremony and the options provided on this application are my sole opportunities to participate in commencement.

All degrees will be posted 4-6 weeks after the END of the Fall 2017 term (December 16).

Student's Signature: _____ Date: ____/____/____

NON-REFUNDABLE APPLICATION FEE DUE AT TIME OF APPLICATION:

\$184 by Sept 15 (deadline to walk in fall) \$214 Sept 16-Oct 27 \$339 after Oct 27

This application fee covers the administrative time needed to process the application, run a degree audit, track the student's progress and post the degree to the student's transcript. It also covers the cost of ordering and mailing the diploma.

This fee is required even if you are not walking. Application AND fee must be received by above dates for the applicable fee to apply.

Please pay in person in the Registrar's Office (Grimm Hall North, First Floor) with cash, check or credit card or pay online via e-check through MyRecords (directions can be found on www.cui.edu/onlinepayments) after you receive approval from your academic advisor. You must include a copy of your receipt with the application if you pay online. Submit your receipt, application, and degree audit to the Registrar's office.

Return application: FAX 949-214-3505 OR Scanned email attachment: graduation@cui.edu
Please call the Registrar's Office if you have any questions. 949-214-3085

-----Office Use-----

Payment: _____ Banner: _____ Degree Posted: _____ Diploma Sent: _____

Graduation Application Survey

All responses will remain confidential.

In thanks for your participation you will be entered into a drawing for a \$20 gift card.

- 1) How satisfied are you with the overall educational experience you had at Concordia University Irvine?

☐ Very Satisfied
☐ Satisfied
☐ Dissatisfied
☐ Very Dissatisfied

- 2) Did you get to know one or more of your professors well enough to be comfortable asking for a letter of recommendation if needed?

☐ Yes If so, which professor(s)? _____
☐ No

- 3) Would you recommend Concordia University Irvine to others?

☐ Definitely Yes
☐ Probably Yes
☐ Probably Not
☐ Definitely Not

- 4) **Post-graduation Plans:** what is your planned **PRIMARY** activity 0-6 months after graduation? (*choose ONE*)

☐ I am or I will be employed in my major field
☐ I am or I will be employed outside my major field
☐ I will be attending graduate or professional school
☐ I will be joining the military service
☐ I will be joining a national service or volunteering (Peace Corps, AmeriCorps, missions, etc.)
☐ Other _____

Current Employer - please specify the following:

☐ Company Name: _____
 Job Title: _____
 Start Date: _____
☐ Not applicable, not currently employed

Employer 0-6 Months After Graduation - please specify the following: (*choose ONE*)

☐ Same as above
☐ Different from above:
 Company Name: _____
 Job Title: _____
 Expected Start Date: _____
☐ Other: _____

Graduate School/Continuing Education - if you will be attending grad school or continuing education 0-12 months after graduation, please specify the following: (*choose ONE*)

☐ Have not yet applied
☐ Applied
☐ Accepted but have not decided which school
☐ Accepted and will be attending:
 Institution: _____
 Degree and Area of Study: _____
 Expected Start Date: _____
☐ Not applicable, not planning on graduate school or continuing education 0-12 months after graduation

- 5) Are you interested in information about any of the following from our career center?

☐ Resume review opportunities
☐ Mock interview opportunities
☐ Networking opportunities
☐ Career listings
☐ Graduate programs
☐ Other _____

- 6) How did you hear about applying for graduation? (*check all that apply*)

☐ Academic Advisor
☐ CUI Website
☐ Grad Info Meeting
☐ Faculty/Staff
☐ Friend/Family Member
☐ Registrar's Office

Thank you and Congratulations!