Submit Your Award Through MyRecords:
Follow these steps to view and submit your Financial Aid Award.
1. Return to ‘Student Requirements’
2. Click [Back] to go back one page to ‘Overall Status of Financial Aid….’
3. On the 3rd line, ‘You have been awarded financial aid ….’, click on the word awarded
4. Click on the top tab, Accept Award Offer
5. Accept and/or Decline aid and click on the Submit Decision button at the bottom.

**Selecting ‘Undecided’ on loans will keep your financial aid at pending status.**