

Executive Board Application

Associated Students of Concordia University Irvine

Please see list of qualifications for desired position

Name: _____

Student ID #: _____ Status in '13-'14: So. Jr. Sr.

Desired Position: _____ Cumulative GPA: _____

Major/Program: _____ Email: _____

Address (if not on campus): _____

On campus Room: _____ Ext.: _____ Cell Phone: _____

The applicant must include a printed copy of their unofficial transcript with the application.

Please type and return to the ASCUI office in the Center for Student Leadership and Development no later than
4:30 pm on Friday, February 1st, 2013.

Students appealing for positions must type and return this application to the ASCUI office in the Center for
Student Leadership and Development no later than **4:30 pm on Friday, January 25th, 2013.**

INVOLVEMENT/EXPERIENCE

1. What are your previous CUI leadership experiences?
2. Please list/explain any other past leadership experiences that would help you in your desired ASCUI position. *previous advisors will be contacted

SELF ATTRIBUTES AND CHARACTERISTICS

3. Why are you applying for this position?
4. What strengths and special qualities would you bring to this position?
5. Realizing that an ASCUI position is an opportunity for personal growth and learning, in what areas will you need improvement and/or training?
6. What are your intended career goals?
7. Describe how you are the best candidate for this position?

VISION AND GOALS

8. If elected, how will you develop the position for which you are running?
9. In your opinion, what are the major issues that ASCUI should address next year? How will you help those goals be achieved?

I testify that all information given above is true and accurate to the best of my knowledge.

Signature

Date

Please arrange for one (1) Letter of Recommendation from a previous advisor, employer or faculty member

****All applicants are required to attend an informational meeting on Wednesday, January 23rd at 9:30pm in the CSLD****

Qualifications:

Qualifications required of a member of the Executive Board:

- a) Full-time, undergraduate student (12 units per semester minimum);
- b) Minimum 3.0 cumulative GPA at the time of election and during tenure of office;
- c) All officers must have completed two (2) consecutive semesters at Concordia University, Irvine;
 - 1) All current freshmen and transfer students are eligible for any ASCUI Executive Board position, excluding President and Vice President, if proof of adequate leadership experience is shown. Said proof shall include at least two (2) reference letters from former advisors, faculty members, or staff from a previous educational institution. In addition, a leadership portfolio is recommended but not required. Candidates will be subjected to further investigation to ensure validity of previous leadership experience, through an interview and, if deemed necessary, extensive background check.
- d) Must have previously held one (1) of the following positions for at least one (1) year:
 - 1) LEAD;
 - 2) abbeywest;
 - 3) Resident Assistant;
 - 4) Peer Advising Leader;
 - 5) Student Senator;
- e) Any candidate who does not meet the above requirements may appeal to the current Executive Board and ASCUI Advisor;
 - 1) Any candidate who wishes to appeal shall submit an additional letter of recommendation and write a formal letter stating the candidate's previous leadership experiences and justify why the candidate is qualified to run for the desired position by the Friday of the third (3rd) week of the Spring semester
 - 2) Any candidate who wishes to appeal shall also be subject to an interview with the ASCUI Advisor and current Executive Board
- f) Additionally, the President must have had two (2) years prior experience including at least one (1) year on the ASCUI Senate or Executive Board as determined by the ASCUI advisor;
 - 1) The Presidential candidate may appeal to the current Executive Board and ASCUI Advisor which would bypass the above requirements.
 - i. Any candidate who wishes to appeal shall submit an additional letter of recommendation and write a formal letter stating the candidate's previous leadership experiences and justify why the candidate is qualified to run for the Presidential position by the Friday of the third (3rd) week of the Spring semester
 - ii. Any candidate who wishes to appeal shall also be subject to an interview with the ASCUI Advisor and current Executive Board
- g) Additionally, the Vice President must have had prior experience in ASCUI Senate as determined by the ASCUI advisor.
 - 1) The Vice Presidential candidate that wishes to appeal to the current Executive Board and ASCUI Advisor which would bypass the above requirements.
 - i. Any candidate who wishes to appeal shall submit an additional letter of recommendation and write a formal letter stating the candidate's previous leadership experiences and justify why the candidate is qualified to run for the Vice Presidential position by the Friday of the third (3rd) week of the Spring semester
 - ii. Any candidate who wishes to appeal shall also be subject to an interview with the ASCUI Advisor and current Executive Board

General Requirements and Responsibilities:

- a) Attend Executive Board meetings on a regular basis;
- b) Fulfill weekly office hours (9 hours);
- c) Attend and report at ASCUI Senate meetings;
- d) Serve as a liaison between students and administration;
- e) Monitor campus changes and represent student interest where possible;
- f) Develop and host a leadership training retreat for the ASCUI Senate;
- g) Unify the campus community including various leadership groups;
- h) Recruit for Executive Board and ASCUI Senate;
- i) Continually serve the campus community with the true integrity of a Christian leader.
- j) Participate in graduation/commencement activities.

Additional Requirements:

- a) Applicants must attend all training sessions in the spring semester, 2013. The dates will be informed of at a later time.
- b) Applicants are required to attend the Christian College Leadership Conference, on April 13, 2013 (full day conference).
- c) Applicants must be available to return to campus for Fall student leadership training on Thursday, August 8, 2013 (subject to change) as well as for Spring student leadership training on Thursday January 2, 2014 (subject to change).
- e) Additionally, the **President and the Vice President** must work at least 100 Hours during the summer before his/her term (campus room and board are provided)

Compensation:

- a) Stipends for the Executive Board Positions are as follows:
 - President \$6,000
 - Vice President \$5,500
 - Secretary \$5,000
 - Treasurer \$5,000
 - Communications \$5,000
- b) Stipends may be credited to your student account

Rules:

During the election:

- I. For no reason is a candidate allowed to defame (offend/slander) another candidate at any time in any form
- II. Each candidate is allowed:
 - a. 1 poster (which will be approved by the ASCUI Communications Director)*
 - b. 10 flyers 8 1/2x 11 only (which will be approved by the ASCUI Communications Director)*
 - c. Mailbox stuffers (which will be approved by the ASCUI Communications Director)*
 - d. T-shirts, pins, stickers, handouts, etc. (which will be approved by the ASCUI Communications Director)*
 - e. Facebook event/group (that may not mention opponents' names)

* All campaign materials turned in for approval before Friday, February 1st will not be available for pick up until Monday, February 4th. Any materials turned in on Friday, February 1st or later will be subject to the two-day turn around approval process listed in the ASCUI Communication Director's Advertising Guidelines available in the CSLD.

Applications are due to the CSLD by **Friday, February 1st at 4:30pm**. If appealing for a position, applications are due to the CSLD by **Friday, January 25th at 4:30 pm**. Elections will follow on **Friday, February 8th from 7am-2:30pm**.

If you have any questions, contact Christie Clark via email at Christie.Clark@cui.edu.