



## PROFESSIONAL OR ACADEMIC REFERENCE FOR GRADUATE STUDIES

Please send all forms and requested items to:

Concordia University  
Graduate Admissions Office  
1530 Concordia West  
Irvine, CA 92612-3203  
(949) 854-8002, EXT. 1106  
(800) 229-1200, EXT. 1106  
FAX: (949) 854-6894  
<http://www.cui.edu>

**Applicant:** Please enter your name and the date on the line below and provide this form to two people (not related to you) for professional or academic reference. Request that the form be sent to the address at left.

**Please type or print legibly.**

**Note: This is not a confidential document.**

Applicant's name \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle Initial

**To be completed by evaluator:**

\_\_\_\_\_  
Signature of person completing this form

\_\_\_\_\_  
Printed name of person completing this form

What is your relationship to the candidate: \_\_\_\_\_

How long have you known the candidate: \_\_\_\_\_

Contact address: \_\_\_\_\_

Contact phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Employer: \_\_\_\_\_ Title: \_\_\_\_\_

Rate the candidate in each of the following seven areas by circling the best adjective:

- |                         |           |        |         |          |      |              |
|-------------------------|-----------|--------|---------|----------|------|--------------|
| 1. Adaptability         | excellent | strong | average | marginal | weak | not observed |
| 2. Communication Skills | excellent | strong | average | marginal | weak | not observed |
| 3. Cooperation          | excellent | strong | average | marginal | weak | not observed |
| 4. Dependability        | excellent | strong | average | marginal | weak | not observed |
| 5. Initiative           | excellent | strong | average | marginal | weak | not observed |
| 6. Leadership           | excellent | strong | average | marginal | weak | not observed |

**-over-**

