



CONCORDIA  
UNIVERSITY

# INTERNATIONAL ADMISSION PROCEDURE

## GRADUATE

Concordia University Irvine  
1530 Concordia West • Irvine, CA 92612-3203 USA  
Phone: (949) 854-8002 Ext. 1144  
Fax: (949) 854-6894  
[www.cui.edu](http://www.cui.edu)

# ADMISSION PROCEDURE INTERNATIONAL GRADUATE APPLICANTS

## *APPLICATION INSTRUCTIONS*

To apply to Concordia's International Bachelor of Arts Program, submit the following documents before June 1 for the fall term, or October 1 for spring term. Please see the basic requirements for general admission in Concordia's General Catalog available at [www.cui.edu](http://www.cui.edu). International students are required to meet all requirements listed there and here.

### **Qualifications to seek acceptance:**

- Application**—Signed, completed application.
- Essay** – Essay question following the given prompt.
- Recommendation**—Completed reference form from an employer or college teacher
- English Proficiency**—Test of English as a Foreign Language (TOEFL) with a minimum score of 550 paper based, 213 computer based or 79 internet
- Evidence of Academic Achievement**—Proof of achievement equivalent to graduation from a 4 year institution
- Transcripts**—All students must submit records of their high school, secondary education, college level education and comprehensive exams. Must be original documents. Certified copies are to be translated in English and evaluated by [www.ierf.org](http://www.ierf.org).
- Application Fee**—Non-refundable \$125.00 (USD) application fee must be a money order or check made payable to Concordia University.

### **Transfer Applicants:**

- International Student Transfer Form**—All transfers must have the Designated School Official (DSO) from their current school complete the transfer form. The student's record must be released in SEVIS in order to transfer to Concordia.

### **Qualifications to obtain the I-20:**

- Affidavit of Financial Support**—Completed affidavit and supporting documents verifying that you will be able to underwrite your total financial costs during your studies at Concordia University.
- Bank Balance Form** – The amount you need to show proof of funding is \$38,830. This is an estimated amount and may change come the fall semester.
- Eligibility for F-1 Student status**—This includes the enclosed transfer form if you are transferring from another U.S. institution. Concordia's International Student Advisor and Designated School Official will issue the student an I-20 upon acceptance to the university and supply information on how to obtain F-1 status through the United States Citizenship and Immigration Services and the U.S. Department of State.

### **Qualifications to enroll:**

- See individual program requirements

## Transcript Evaluation

International students are required to have their high school and/or college transcripts evaluated using a professional evaluation company if their transcripts are from a school outside of the United States. Students are required to use the company listed below.

**Please remember to ask for a full or detailed report that includes a course by course evaluation for course grades and a cumulative GPA. Please read the instructions carefully for the company you choose. You may need to select an additional service or company for transcript translation which is separate from the evaluation process.**

### Required Evaluation Company

International Education Research Foundation, Inc. (IERF)  
Order a Detail Report.

<http://www.ierf.org/>.

When you are ready to apply, please submit your documents to:

Graduate Admission Office  
Concordia University  
1530 Concordia West  
Irvine, CA 92612-3203 USA

You may choose to send all your documents at once or one at a time. Once all the documents required to seek admission have been received, an admission decision will be made and the applicant will be notified. You may submit documents pertaining to the I-20 and enrollment **after** you are accepted, however, it is advisable to submit as much as possible as early as possible to avoid delays in acceptance or issuance of the I-20.

### **International Student Budget 2009-2010**

While only tuition, on-campus housing rates and meal plans are paid directly to Concordia University, international students must show their ability to be financially responsible for their entire expenses. In order to obtain an I-20, applicants must use the Affidavit of Financial Support and supporting documents to prove financial viability. The following estimated expenses reflect totals for a 9-month period (August—May). On-campus rates are shown for housing, meal plans and health insurance. Off-campus rates may differ.

#### **EXPENSES**

*\* All rates subject to change*

	<b>Per Semester</b>	<b>Per Year</b>
<b>Tuition</b>	\$12,325	\$24,650
Tuition deposit (due upon acceptance)		\$200
<b>Student Activity Fee</b>		\$150
<b>Housing</b>		
Quads	\$2,540	\$5,080
Sigma/Rho	\$2,350	\$7,700
Housing deposit (due upon acceptance)		\$300
<b>Meal Plan</b>		
Freshman, minimum Meal Plan 14; sophomore and junior, minimum Meal Plan 10. You may sign up for the meal plan upon arrival at Concordia.		
Meal Plan 5 ( <b>one</b> meal per weekday)*	\$985	\$ 1,970
Meal Plan 10 ( <b>two</b> meals per weekday)*	\$1,530	\$ 3,060
Meal Plan 14 ( <b>two</b> meals per weekday; <b>two</b> meals on Saturday and Sunday)*	\$1,645	\$ 3,290
Meal Plan 19 ( <b>three</b> meals per weekday; <b>two</b> meals on Saturday and Sunday)*	\$1,765	\$ 3,530

**Total funding for an I-20 to be issued must total \$38,830.**

<b>Health Insurance</b>		\$722 **
<b>Personal</b>	\$1,100	\$2,200
<b>Books/Supplies</b>	\$800	\$1,600
<b>Transportation</b>	\$375	\$750