2017–2018 Dependent Verification Form (V5)

COMPLETE ALL REQUIRED SECTIONS: ***Please complete this form in ink and print legibly***

_____ E_____

Student's Last Name Student's First Name Student's M.I. Student ID Number

_____-_____-_____ _____ (_____)_____

Student's Social Security Number Student's Date of Birth Student's Cell Phone Number

A. Family Information (REQUIRED)

Complete Each Column. List the people in your household, as described. Use a separate paper if there are more than 6 people in your household.

- ✓ Yourself (even if you don't live with a parent)
- ✓ Your parent(s), including stepparent
- ✓ Your parent's other children **IF** your parent(s) will provide more than half of their financial support from **7/1//17 through 6/30/18** (even if they are not currently living with your parent(s).)
- ✓ Other people **IF** they now live with your parent(s) and your parent(s) will provide more than half of their financial support from **7/1/17 through 6/30/18**.

****ALL FIELDS REQUIRED****

*Full Name of Member In Household	*Age	*Relationship To Student	*Is the household member attending college at least half-time and will be enrolled in a degree or certificate program between 07/01/2017 and 06/30/2018? If yes, list the name of the college.
		Self	Concordia University
		❒ Parent ❒ Step-Parent	[This column is not for parent/step-parent.]
		❒ Parent ❒ Step-Parent	[This column is not for parent/step-parent.]
		❒ Sibling ❒ Other:_____	❒ No ❒ Yes, name of college:_____
		❒ Sibling ❒ Other:_____	❒ No ❒ Yes, name of college:_____
		❒ Sibling ❒ Other:_____	❒ No ❒ Yes, name of college:_____
		❒ Sibling ❒ Other:_____	❒ No ❒ Yes, name of college:_____

B. STUDENT Tax and Income Information (REQUIRED)

PLEASE CHECK ONE APPROPRIATE BOX BELOW:

❒ **Check here if the student filed taxes in 2015 and has used/will use the IRS Data Retrieval Tool in FAFSA on the Web.**

❒ **Check here if the student filed taxes in 2015 but will not use the IRS Data Retrieval Tool in FAFSA on the Web.** You are required to provide a copy of your **2015 IRS TAX RETURN TRANSCRIPT**. Please note, 1040, 1040A, or 1040EZ forms or account transcripts are not accepted as proof of tax filing. A copy of your **2015** Tax Return Transcript may be requested from the IRS by ordering online at www.irs.gov/transcript or by calling 1-800-908-9946.

❒ **Check here if the student did not file and is not required to file taxes in 2015**. If you did not file taxes in **2015** but you did have earnings from work, please complete the student portion of **SECTION D: INCOME CERTIFICATION** on the next page. If the student was employed at any time in **2015**, please also attach a copy of all **2015** W-2 forms, even if you were not required to file taxes in **2015**. *Please see the 2015 filing requirement for most taxpayers/dependents on the Financial Aid Information Sheet.*

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C. PARENT Tax and Income Information (REQUIRED)

PLEASE CHECK ONE APPROPRIATE BOX BELOW:

❒ **Check here if the student's parent(s) filed taxes in 2015 and has used/will use the IRS Data Retrieval Tool in FAFSA on the Web.**

❒ **Check here if the student's parent(s) filed taxes in 2015 but will not use the IRS Data Retrieval Tool in FAFSA on the Web.** You are required to provide a copy of their **2015 IRS TAX RETURN TRANSCRIPT**. Please note, 1040, 1040A, or 1040EZ forms or account transcripts are not accepted as proof of tax filing. A copy of their **2015** Tax Return Transcript may be requested from the IRS by ordering online at www.irs.gov/transcript or by calling 1-800-908-9946.

❒ **Check here if the student's parent(s) did not file and is not required to file taxes in 2015**. If the student's parent(s) did not file taxes in **2015** but they did have earnings from work, please complete the parent portion of **SECTION D: INCOME CERTIFICATION** on the next page. If the student's parent was employed at any time in **2015**, please also attach a copy of all **2015** W-2 forms, even if they were not required to file taxes in **2015**. *Please see the 2015 filing requirement for most taxpayers on the Financial Aid Information Sheet.*

D. INCOME CERTIFICATION (REQUIRED if instructed in Sections B and/or C)

NON – TAX FILERS: If you or your parent(s) had earnings from work in **2015** but did not file an IRS Tax Return, you must list the income below and attach ALL W-2 forms as supporting documentation. You must also report any income paid in cash. (If you were only paid in cash, please contact the Financial Aid Office for further instructions).

	Employers/Sources of Income	Total Income Amount in 2015	Paid in Cash? (Yes or No)	W-2 Attached? (Yes or No)
Student's 2015 Income				
Parent's 2015 Income (if dependent)				

E. HIGH SCHOOL COMPLETION STATUS (REQUIRED)

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2017–2018:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

-Continued on PAGE 3-

F. IDENTITY & STATEMENT OF EDUCATIONAL PURPOSE (Required; To be signed at the Financial Aid Office)

The student must appear in person at Concordia University, Irvine to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

If the student is unable to appear in person at Concordia University, Irvine to verify his or her identity, the student must provide to the institution:

(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Notary's Certificate of Acknowledgement

State of _____City/County of _____On_____, before me,

_____, personally appeared, _____and proved to me on the basis of

(Notary's name) *(Printed name of signer)*

satisfactory evidence of identification_____ to be the above-named person who signed the foregoing instrument.

(Type of government-issued photo ID provided)

WITNESS my hand and official seal

_____

(Notary signature)

My commission expires on _____

(Date) *(Seal)*

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose
(Print Student's Name)
and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Concordia University, Irvine for 2017–2018.

_____ _____
(Student's Signature) (Date)

_____
(Student's ID Number)

G. Certification Statement (REQUIRED)

I/We, the undersigned, certify that all the information reported to qualify for Federal student aid is complete and correct. If requested, I agree to provide documentation to support the information I have provided on this form.

WARNING: If you purposely give false or misleading information on this worksheet, you may be subject to a denial, reduction, withdrawal and/or repayment of financial aid and you may be fined, sentenced to jail, or both, under provisions of the United States Criminal Code.

_____	_____	_____	_____
Student's Signature	Date	Parent's Signature (Required for Dependent Students Only)	Date

Submit this form to Concordia University Financial Aid Office: 1530 Concordia West, Irvine, CA 92612
FAX: 949.214.3500 Email: Finaid@cui.edu Phone: 949.214.3066