### Overview

The information provided here is intended to assist all members of the CUI community who encounter students who have been sexually assaulted. When uncomfortable with or unsure of the procedure, please contact Campus Safety and/or the Counseling Center.

If a student approaches you about being sexually assaulted or if you become aware of someone who has been sexually assaulted, the victim’s right to privacy should first and foremost be preserved and respected.

Let the student know that you can keep the information they share with you private, but you cannot guarantee confidentiality.

No student reporting sexual harassment or sexual assault will be subjected to University disciplinary action for concurrent violations of policy.

Critical to a proper response to sexual assault victim is sensitivity to the victim’s need to control the process as much as possible.

How you respond to a report of a sexual assault is dependent upon the following circumstances:

- When and where did the assault happen?
- Is there an immediate medical need?
- Is the perpetrator an imminent threat? Are others in danger?
- Is the student willing to report the assault to the authorities?
- Do you have a conflict of interest that may hinder your ability to be objective?

This sheet cannot completely address all possible situations related to sexual assault. Each victim will respond differently based on their history and circumstances of the assault. Whenever possible give the victim the option to choose how to proceed.

### Immediate Response

**First Contact (Faculty, Staff, or Student)**

- Assess the situation and the severity of the threat.

**Action Steps:**

- If student is seriously injured and in need of immediate medical attention or is in danger:
  - Call 911 first and then call Campus Safety at (949) 214-3000.
  - Remain with student until help arrives.
  - Contact the Wellness Center at (949) 214-3102 (if during business hours).

- If the perpetrator is an imminent threat to the victim or the community:
  - Call 911 first and then call Campus Safety at (949) 214-3000.
  - Remain with student until help arrives.

- If the student does not need immediate medical attention, call one of the following:
  - **During office hours**: 9am to 4pm, M-F, call the Counseling Center for the on-call counselor. You may be asked to walk the student over.
  - **After office hours**: Please contact the RA duty phone at (949) 307-6216.
  - **Dean of Students**: (949) 214-5056
  - **Campus Safety**: (949) 214-3000
  - **Sexual Assault Victims Services for Orange County**: (949)-752-1971

If the student does not want to consult with the Police:

- Give them the brochure listing resources for sexual assault victims or show them the Concordia Green Folder Ap
- Encourage them to contact the Wellness Center for STD’s and pregnancy and for counseling.
- Encourage them that contacting an authority is a way for them to reclaim a sense of control during a situation where they most likely feel powerless.

### Within 24 Hours

**First Contact (Faculty, Staff, or Student)**

- Contact Dean of Students’ office (949) 214-3056 during business hours or Campus Safety (949) 214-3000 after hours to report the incident
- Follow up with individual if appropriate.

**Assessment and Care Committee**

- Possible follow-up with parents or emergency contact.
- If student is unable to attend classes, faculty members will be notified through the Dean of Students’ office.
- Document all communications and actions.
- Assign interim sanctions through the Office of Student Conduct, if necessary.

### Resources:

- Irvine Police: 911
- CUI Campus Safety: (949) 214-3000
- CUI Counseling Center: (949) 214-3102, Wellness Center, Monday – Friday from 9:00 a.m. to 4:00 p.m.
- Dean of Students: (949) 214-3056
- Office of Residential Education and Services: (949) 214-3052
- RA Duty Phone: (949) 307-6216
- Abbey west (campus ministry): (949) 214-3113
- Kaiser Permanente Hospital: (949) 932-5000
- Sexual Assault Victim Services for South Orange County: (949) 752-1971
- Rape Crisis Hotline: (714) 957-2737 or (949) 831-9110